

# APPENDIX A

## PLANNING DEPARTMENT

RR-297322

### DESIGNATED POSITION, DUTIES AND CATEGORIES

**NOV 18 2002**

POSITION	DUTIES	CATEGORY
Planning Director	Oversees directions and operation of the Planning Department. Advises City Manager and Planning Commission on long range planning issues; Manages preparation and implementation of general plans, urban design, facilities financing and major project planning; Interfaces with professional organizations on urban design.	
Chief Deputy Director	Sets priorities and provides direction to the Multiple Species Conservation Program, Transportation Planning, Transportation Demand Management, Support Services, Facilities Financing and special projects.	1
Deputy Director	Policy guidance for community and land-use planning issues; Sets priorities and reviews major projects for the community planning process.	1
Community Service Center Manager/Fiscal Manager	Manage individual Community Service Center; duties include community collaboration, interaction with City officials, provision of City services. Manages and directs the fiscal, payroll and support services section.	2
Facilities Financing Manager	Policy guidance and management of the Facilities Financing Program; Manages the assessment and disbursement of Facilities Benefit Assessment and Developer Impact Fees.	2
General Plan Manager	Policy guidance and administration of the General Plan.	2
MSCP Program Manager	Directs, reviews and implements the Multiple Species Conservation Program; policy formulation; writing reports which include making recommendations to decision-makers.	2
Principal Planners/Program Manager (Community Planning)	Directs, reviews and implements the community and/or land use planning effort; policy formulation; writing reports which include making recommendations to decision-makers.	2
Public Policy & Outreach Program Manager	Directs, reviews and implements the Planning Departments public policy and outreach efforts; writing reports which include making recommendations to decision-makers.	2
Senior Traffic Engineer	Plans, directs and supervises the Transportation Planning Section; including the review of transportation elements, phasing plans and traffic studies.	2

Supervising Project Manager- Facilities Financing	Directs, reviews and supervises implementation of assessments and disbursements of the Facilities Benefit Assessment and Developer Impact Fees.	2
Community Development Specialist IV	Serves as departments Redevelopment Liaison, works to troubleshoot projects/issues between Planning, Redevelopment and Development Services Departments.	2
ISA IV/MIS GIS Supervisor	Directs and manages the MIS and GIS support staff. Liaison between department and San Diego Data Processing Corporation or private vendors of automated systems.	2

APPENDIX B  
DISCLOSURE CATEGORY  
PLANNING DEPARTMENT

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- Category 1:** Investments and business positions in any business entity located in or doing business with the City of San Diego.
- Income and gifts from sources located in or doing business with the City of San Diego.
- Interests in real property located in the City of San Diego, including property located within a two mile radius of any property owned or used by the City.
- Category 2:** Investments and business positions in any firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- Interests in real property owned or used by any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- Income and gifts from any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- For purposes of this category, "any person or business entity" means any construction firm, building supply firm, real estate or land development firm, architectural or engineering firm, land use data services firm, property information retrieval firm, geological services firm, or financial institution doing business in or with the City of San Diego, or having the potential of doing business with the City of San Diego.

**DISCLOSURE BY CONSULTANTS**

- Category 3:** Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:
- The Director, Assistant Directors, Deputy Directors or Assistant Deputy Directors may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director, Assistant Directors, Deputy Directors or Assistant Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and locations as this conflict of interest code.